



CCM/MGH Van Use Checklist.

The following list of tasks must be completed before operating a CCM/MGH van. Please complete each task and initial the box after completion. When all tasks are completed, sign and date this document.

Driving records have been checked.

Attest to having an acting driver's license /Sign consent form.

Review consent form and sign.

Review User Policy.

Review list of van user SOPS.

Meet with Transportation Manager.

Acquire 114 access and location of keys and mileage log.

Print Name

Signature

Date